

Notice of meeting and agenda

Consultative Committee with Parents

6.00 pm Wednesday, 13th March, 2024

Microsoft Teams

This is a public meeting and members of the public are welcome to attend.

Contacts

Email: daniel.baigrie@edinburgh.gov.uk

Tel: 0131 529 7030

1. Order of Business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Note of Previous Meeting

- 3.1 Note of Meeting of the Consultative Committee with Parents of 6 December 2023 – submitted for approval 5 - 12

4. Outstanding Actions

- 4.1 Outstanding Actions – Report by 13 - 16

5. Reports

- 5.1 Service Director's Update – verbal report

- 5.2 Updates from Locality Groups:

- Managing Attendance – Draft Policy
- Parental Engagement and Involvement
- Empowered Learning - Apps

- 5.3 Update from Connect Representative

5.4 Update from National Parent Forum Representative

5. Date of Next Meeting

6.1 Wednesday 15 May 2024 at 6pm by Teams

Nick Smith

Service Director – Legal and Assurance

Committee Members

Councillor Joan Griffiths (Convener), Councillor Steve Burgess, Councillor Euan Davidson, Councillor Tim Jones and Councillor Simita Kumar

Information about the Consultative Committee with Parents

The Consultative Committee with Parents consists of 5 Councillors and is appointed by the City of Edinburgh Council. The Consultative Committee with Parents usually meets in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Daniel Baigrie, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 7030, email daniel.baigrie@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

Webcasting of Council meetings

Please note this meeting may be filmed for live and subsequent broadcast via the Council's internet site – at the start of the meeting the Convener will confirm if all or part of the meeting is being filmed.

The Council is a Data Controller under the General Data Protection Regulation and Data Protection Act 2018. We broadcast Council meetings to fulfil our public task obligation to enable members of the public to observe the democratic process. Data collected during this webcast will be retained in accordance with the Council's published policy including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Generally the public seating areas will not be filmed. However, by entering the Council Chamber and using the public seating area, individuals may be filmed and images and sound recordings captured of them will be used and stored for web casting and training purposes and for the purpose of keeping historical records and making those records available to the public.

Any information presented by individuals to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services (committee.services@edinburgh.gov.uk).

Action Note

Consultative Committee with Parents

6pm, Wednesday 6 December 2023

Virtual Meeting held by Microsoft Teams

Present

Councillors Griffiths (Convener), Burgess, Glasgow, Jones

In Attendance

Parent/Carer Representatives

Alex Ramage
Eva Oliverira
Jennifer Graham
Rachel Brand
Patrick McGlinchey
Cheryl Burnett
Lynsey Houston

Council Officers

Arran Finlay – Senior Education Officer
Catherine Chrystal - Senior Education Officer
Lorna French – Service Director Education
Lynn Paterson – Senior Education Manager
Stephen Kelly – Senior Education Manager
Daniel Baigrie – Committee Officer

Apologies

	Subject	Decision/Action	Action Owner
1.	Welcome by Convener	Noted.	
2.	Declarations of Interest	None.	Committee Services
3	Note of the meeting of Consultative Committee with Parents – 10 October 2023	Approved.	Committee Services
4.	Executive Director's Update	<ol style="list-style-type: none"> 1) To note the latest PISA scores for Edinburgh were disappointing. To note the ongoing work of colleagues across the education service to raise attainment at all levels and stages. 2) To note the Literacy Strategy report will go to the Education, Children and Families Committee in January. 3) To note the ongoing concerns regarding dysregulated behaviour and the engagement at a local level with parents and learners to minimise incidents. The ongoing work on this matter will be raised in locality meetings to get feedback from parents in February and will come back to CCWP as appropriate. 4) To note the upcoming report to Education, Children and Families regarding School Placement Appeals. There is a commitment across the council to improve the process. To note the upcoming meeting with Committee Services, Transactions 	

		<p>Team and Chairs to be held in January. There had been some interest from parents in joining the appeals committee.</p> <p>5) To note that it can be challenging to find the correct information regarding the education service and policies on the Council Website. This link had been shared to assist parents - Edinburgh Learns supporting documents and framework summaries – The City of Edinburgh Council</p>	
--	--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

5.	Update from Connect Representative	To note the presentation heard, regarding the history of Connect and parental involvement in education more broadly. This was in recognition of the 75 th Anniversary of Connect.	
6.	Updates from National Parent Forum Representative	<ol style="list-style-type: none"> 1) To note the ongoing work of the NPFS in relation to Education Reform and Behaviour in Schools. 2) To note the follow-up survey regarding Education Reform was live for parents to participate. 	
6.	Updates from Locality Groups – Vaping – ongoing concerns	<ol style="list-style-type: none"> 1) To note the presentation and the short life working group focusing on Vaping Issues. 2) Work was ongoing to develop a city-wide policy to be implemented at a local level in schools. 3) To note the response from trading standards: Trading Standards absolutely recognise the issue, and any information regarding the routes of sale to under 18's which can be sent on is always gratefully received and helps to guide our work. We generally receive this through school link officers, but also from the general public. If parents do take vapes from their children who indicate a source of where they got it, we would be pleased to respond to them directly. Trading Standards are available on trading_standards@edinburgh.gov.uk or via the reporting tool: Report a trading standards issue anonymously – The City of Edinburgh Council 	

		Trading Standards undertake visits to premises and test purchasing operations in an attempt to combat this, but as you may be aware it is recognised as a problem throughout the UK, and extremely challenging. The Scottish Government have recently released some new materials on this and were due to report back in the autumn from their own consultation, but this has then been amalgamated with the UK response to try to provide consistency across the UK. 3. Tobacco Control Policy in Scotland – Background - Tobacco and vaping framework: roadmap to 2034 - gov.scot (www.gov.scot)	
7.	Updates from Locality Groups – Education Reform	<ol style="list-style-type: none"> 1) To note the presentation updating members on Education Reform, concerning reform of the SQA and Education Scotland. 2) To note some consideration is currently being given to the Senior Phase Education. 	
8.	Any Other Business	Lorna French noted that Lynn Paterson is retiring in Early 2024, and this would be her last meeting. Cllr Griffiths thanked Lynn for her work with this group and her significant contribution to education in the city.	

9.	Dates of Next Meetings	Wednesday 13 March 2024 – 6pm – by Teams Wednesday 15 May 2024 – 6pm – by Teams	
----	-------------------------------	------------------------------------------------------------------------------------	--

This page is intentionally left blank

Outstanding Actions

Consultative Committee with Parents

13 March 2024

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	10.10.23	Updates from Locality Groups – Overseas Excursions	More details about the process are to be published on the council’s website and officers will ensure any updates/further guidance continue to be shared with schools.	Andrew Bradshaw	March 2024		<p>Recommended for Closure</p> <p>This is available on our Experience Outdoors website – we had a few short-term issues accessing the Council website. https://www.experienceoutdoors.org.uk/images/documents/Excursions_Resource_Overseas.pdf</p> <p>Main web page: https://www.experienceoutdoors.org.uk/cec-</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							excursion-planning
2	10.10.23	Updates from Locality Groups – Communication with Parents	To note that the short life working group which previously met to consider communication will be restarted and that this will be a standing item on the agenda for this committee.	Arran Finlay Committee Services	March 2024		Recommended for Closure This group has been set up and has now met twice. An update will be provided at the meeting on 13 March.
3	10.10.23 Point 3 added	Updates from Locality Groups – Vaping Issues	<ol style="list-style-type: none"> 1) A short life working group will be set up to consider this issue further. 2) Advice will be sought from officers in Trading Standards about vape sales and fed back to committee. 3) Work was ongoing to 	Arran Finlay	May 2024		This group has met 4 times. A draft policy has been written and met with Trading Standards at their last meeting to review this.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
	06.12.23		develop a city-wide policy to be implemented at a local level in schools.				
4	10.10.23	Updates from Locality Groups – Learning for Sustainability	To note that this will be on the agenda for a future meeting. Parents are asked to bring back any further points regarding Learning for Sustainability to a future meeting.	Lorna French	May 2024		
5	10.10.23	Empowered Learning – changing pedagogy, use of IT	Parent Council access to IT services through the Council to be explored with colleagues in Corporate Services.	Lorna French	May 2024		
6	06.12.23	Executive Director's Update	1) To note the ongoing concerns regarding dysregulated behaviour and the engagement at a local level with parents and	Lorna French	Ongoing		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			learners to minimise incidents. The ongoing work on this matter will be raised in locality meetings to get feedback from parents in February and will come back to CCWP as appropriate.				